

# ST AUGUSTINE'S PARISH PRIMARY SCHOOL SCHOOL AND PARISH DIRECTORY

School	Parish
St Augustine's Parish Primary School	St Monica's/St Augustine's Tugun / Coolangatta Parish
Galleon Way	42 O'Connor Street
Currumbin Waters	Tugun
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Parish Priest	Fr John Scarrott

Principal	Mr Stephen Montgomery
Assistant Principal	Mrs Jane Marrison
Assistant Principal	Mrs Lynne Rohanna
School Secretary	Mrs Clare Zuber
Accounts Payable Secretary	Mrs Therese Sharkey
Accounts Receivable	Mr Maurice Sheahan
Pastoral Ministry Co-ordinator	Sr Sue Smith
Parish Secretary	Mrs Denise Clarke

## TERM DATES 2014

<b><u>TERM DATES FOR 2014:</u></b>	
<b>TERM 1:</b>	<b>29/01 – 4/4</b>
<b>TERM 2:</b>	<b>22/04 – 27/06</b>
<b>TERM 3:</b>	<b>14/07 – 19/09</b>
<b>TERM 4:</b>	<b>7/10 – 5/12</b>
	<b>PROFESSIONAL DEVELOPMENT DATES TO BE ADVISED</b>

## WELCOME

Welcome to St Augustine's Parish Primary School. This booklet is designed to let you know something about the culture of our school. We are proud of the fact that ours is a "great family school". Parents are always welcome and are encouraged to participate as much as they can in the excitement of their children's primary education. By taking a few moments to read this booklet, you will discover not only some of the great things that your children will be participating in, but also, ways in which you, the parents and friends of our school, can get involved to make this the educational experience of a lifetime for you and all your family.

# THE SCHOOL

## MISSION STATEMENT

*St Augustine's School is a Catholic community of life-long learners  
empowered by Gospel values to shape and enrich our world.  
Our school community nurtures and educates each individual  
intellectually, physically, emotionally and spiritually.*

## OUR HISTORY

The school commenced at Coolangatta in 1926 and was run by the Daughters of Our Lady of the Sacred Heart. From 1950 until 1992, the Missionary Franciscan Sisters of the Immaculate Conception influenced the school. In 1987 the school was relocated on a new campus at Currumbin Waters.

The school celebrated its 75th year in 2001.

During 2006 we commenced a major building phase with the construction of a new Prep/Infants Precinct. This opened for the commencement of 2007.

During 2007, we built a new library facility and 5 new classrooms.

In 2011, as a result of another major building phase, the school opened a new covered area, tuckshop, staffroom, hall, as well as specialist music, art and drama rooms.

## SCHOOL MOTTO

The motto, Tolle Lege, comes from the story of the conversion of Augustine and is translated as *take and read*. St Augustine discovered God's invitation to him to *take* the scriptures and *read* them.

RAPT (Respect; Acceptance; Persistence; Trust)

## SCHOOL CREST

In 1987 St Augustine's Parish Primary School entered a new era on a new campus at Currumbin Waters. To mark the occasion it was decided to create a school emblem to reflect this change. We tried to maintain our traditional past and include in the design the emblems representing the Daughters of Our Lady of the Sacred Heart, who founded the school in 1926, and the crossed hands symbol of the Missionary Franciscan Sisters of the Immaculate Conception, who have been instrumental in running the School from 1950 and concluded their active ministry with us in 1992.

The badge was created by Mrs Barbara Skerrett. The circle symbolises the universal Church throughout the world, the Cross is that of Christ, the teacher is St Augustine and the children represent us all - pilgrims on a journey back to Christ.

The school adopted new colours in 1998, and introduced new school uniforms in 1999.

## SCHOOL UNIFORM / COLOURS

The school colours are Cyan, Gold and Royal Blue and White:

## PARISH

The school is a ministry of the Tugun / Coolangatta Parish.

Our parish churches are St Augustine's, Coolangatta (est. circa 1923), and the main parish Church St Monica's, Tugun.

St Augustine's Church is located at the corner of Tweed and McLean Streets Coolangatta.

St Monica's Church is located at Golden Four Drive Tugun

Sunday Mass times are usually:

Vigil (Saturday)	6:00 pm	Tugun
Sunday	6:45 am & 9:30 am	Tugun
Sunday	8:00 am	Coolangatta

Thursday Parish Mass is held in our school Jubilee Chapel at 9:00am.

Children's Liturgy of the Word occurs at St Monica's at Saturday 6.00pm and Sunday 9.30am Masses. Parents are invited to nominate as a facilitator.

# ENROLMENT INFORMATION

## ENROLMENT

St Augustine's is a Parish Primary School and as such its purpose is to serve the parishioners.

Consequently first enrolment is offered to baptised Catholics who live within the parish and whose parents have a faith commitment. As the whole ethos of the school is based on Gospel teaching in the Catholic tradition, it would be unfair to burden children with a Catholic conscience where there is no support at home. This is a serious concern and parents are advised to consider the effect on their children of sending them to a Catholic School if religion is not lived in the home. The process of enrolment is necessarily a complex one, as it involves a serious commitment to primary education on the part of the pupil, a willingness to assist and support the endeavours of the school on the part of the parents and a contract to provide an effective Catholic educational milieu, and appropriate motivation and learning experiences on the part of the school.

The following is the order of priority that is followed when accepting enrolments that reflects the above priorities.

- P1 The child is baptised Catholic whose family can demonstrate involvement in the life, worship and service of the Coolangatta / Tugun parish with a preference for those who have siblings already enrolled. (A supporting note from the Parish Priest is desirable)
- P2 The child has a sibling at St Augustine's, or the family has had an involvement with the school.
- P3 The child is baptised Catholic whose family can demonstrate involvement in the life, worship and service of the another parish and now seeks to participate actively in the life, worship and service of this parish. (A supporting note from the Parish Priest is desirable)
- P4 The child is baptised Catholic whose family resides in the Coolangatta / Tugun parish and is committed to and guided by the values of the Gospel and the traditions of the Catholic Church.
- P5 The child is not baptised as a Catholic, belongs to a family that can demonstrate some meaningful relationship with a Christian tradition, is committed to and guided by the values of the Gospel and accepting of the traditions of the Catholic Faith Community.

The Principal, in consultation with the Parish Priest, may exercise discretion regarding any application and may determine a child's eligibility beyond the stated guidelines.

If applicable, a copy of any relevant reports written by other professionals, i.e. psychologists, speech therapists, occupational therapists etc should be presented at interview. Failure to present relevant information at the time of interview could jeopardise your child's acceptance or subsequent placement at St Augustine's.

Although the pupils in the school will be predominantly Catholic, there is provision for pupils of faiths and denominations other than Catholic to attend St Augustine's. The current enrolment of the school is approximately 460 pupils from Prep to Year 7.

## **GENERAL ENROLMENT REQUIREMENTS**

For enrolment into prep, the child must have attained the age of four (4) years by the last day in June of the year prior to enrolment.

Families are encouraged to give a commitment to remain at St Augustine's for the whole of their Primary education at the time of enrolment.

Children with special needs will be considered by the school with all relevant information provided to the school at an enrolment support meeting.

Each application for enrolment must be accompanied by:

- Documentary evidence of birth
- Documentary evidence of baptism
- Evidence to support your commitment to Parish life where appropriate
- A copy of the latest school report if coming from another school
- Copies of any court orders if appropriate
- Any relevant medical records
- Details of immunisation
- A non-refundable once-only family enrolment fee of \$65 per family.

Upon acceptance of a place in the school, parents will be asked to confirm their enrolment place with a deposit of \$200. This will be deducted from the following term's fees.

### ***Late Enrolments***

Families enrolling children at St Augustine's after the commencement of the school year will be expected to pay the fees that the school will expend on their child. (see School Fees). Parents enrolling their children after the commencement of the school year need to bear in mind that, whether a child attends the school for the entire year, or a portion of the year, the school purchases the entire resources that each child will require eg. books, pencils, text books etc. This means that the resources levy will need to be paid for the entire year. Each family enrolling will be required to pay the full sporting/education levy for the term, the pro-rata school admin levy, and the pro rata building levy. These charges must be paid before the child commences at the school.

### ***Departing the School***

Families departing the school at any time, apart from the end of a school year, need to inform the school a term in advance of their departure. The school is levied set amounts per term for each child enrolled at the school. A child leaving the school before the end of a term is expected to pay all fees for that term.

# **PUPIL MANAGEMENT (DISCIPLINE POLICY)**

As members of a Christian community, all our actions must meet the test of being signs of love and respect for ourselves and for each other.

Our policy aims at safeguarding the rights of teachers to teach and the rights of children to learn in a safe, supportive environment. The main objective is that pupils will accept responsibility both for their own behaviour and for the natural and logical consequences that flow from it. At St Augustine's, every child has the right to feel safe, and the responsibility to ensure that all others feel safe and secure.

To achieve this we endeavour to create an environment within the classroom that is warm, encouraging and consistent.

We strive also for a consistent approach when handling any misbehaviour. Continued misdemeanours and all serious matters are reported to the parents.

## **TEACHING STAFF**

### **PRINCIPAL**

The Principal of St Augustine's is Mr Stephen Montgomery. Stephen is an experienced primary educator and has taught in schools throughout Queensland. He has been a Principal for 23 years.

### **TEACHING STAFF**

All teaching staff are qualified teachers and are employed by the Director of Catholic Education on behalf of the Archbishop of the Archdiocese of Brisbane.

### **SUPPORT STAFF**

In addition to the teaching staff there are support staff in the areas of Music, P.E., Visual Arts, Library, Guidance Counselling, Teacher Aides, School Office and I.T. The school also has a Uniform Shop Convenor, Groundsman and Tuckshop co-ordinators.

## 2013 STAFF

*Principal:* Mr Stephen Montgomery  
*Assistant Principal:* Mrs Lynne Rohanna  
*Assistant Principal:* Mrs Jane Marrison

*Music:* Mrs Deirdre Pullen  
*Visual Arts:* Mrs Tania Wood  
*Sport Co-ordinator:* Mr Shaun Dolan  
*HPE Teacher (Early Years):* Mrs Sue Hamill  
*Teacher Librarian:* Mrs Lonnie Rutland

*Support Teacher – Inclusive Education:* Mrs Sue Murray, Mrs Debbie Hyland,

*Guidance Counsellor:* Mr Tony O'Shea

<i>OBW</i>	<i>Prep</i>	<i>Mrs Natalie Barrett / Mrs Marg Walgers</i>
<i>0SS</i>	<i>Prep</i>	<i>Mrs Melissa Sewell / Mrs Lisa Strazzaboschi-Hughes</i>
<i>0C</i>	<i>Prep</i>	<i>Mrs Michelle Campbell</i>
<i>1C</i>	<i>Year 1</i>	<i>Mrs Kerrie Chudleigh</i>
<i>1A</i>	<i>Year 1</i>	<i>Mrs Anne-Louise Allen</i>
<i>1D</i>	<i>Year 1</i>	<i>Mrs Clare Deeth</i>
<i>2D</i>	<i>Year 2</i>	<i>Miss Laura Dick</i>
<i>2S</i>	<i>Year 2</i>	<i>Miss Angela Sampson</i>
<i>3B</i>	<i>Year 3</i>	<i>Mr Paul Barrett</i>
<i>3MC</i>	<i>Year 3</i>	<i>Miss Judy McDonald</i>
<i>3TK</i>	<i>Year 3</i>	<i>Mrs Kathy Todarello / Mrs Allison King</i>
<i>4C</i>	<i>Year 4</i>	<i>Mrs Leanne Cutting</i>
<i>4M</i>	<i>Year 4</i>	<i>Mrs Trish May</i>
<i>5D</i>	<i>Year 5</i>	<i>Mr Shaun Dolan</i>
<i>5H</i>	<i>Year 5</i>	<i>Mr Laurie Hallinan</i>
<i>6M</i>	<i>Year 6</i>	<i>Miss Julia Miller</i>
<i>6O</i>	<i>Year 6</i>	<i>Mr Mick O'Shea</i>
<i>7D</i>	<i>Year 7</i>	<i>Mr Alan Dick</i>
<i>7O</i>	<i>Year 7</i>	<i>Mrs Jo Ormerod</i>

### *School Officers and Support Staff:*

*School Secretary:* Mrs Clare Zuber  
*Accounts Receivable:* Mr Maurice Sheahan  
*Accounts Payable Secretary:* Mrs Therese Sharkey

*Library Assistant:* Mrs Chris Beitey

*Teacher Aides:* Mrs Melissa Biggins, Mrs Maree Burgess,  
Mrs Karen Dick, Mrs Laurelle Goody, Mrs Sharon Hall,  
Mrs Lucy Tokely, Mrs Monica Trewin and Mrs Vicki Waters

*IT Support:* Mr Martin Sanders

*Uniform Shop Convenor:* Mrs Tracy Grieve

*Groundsman:* Mr Rob White

*Tuckshop:* Mrs Robyn Curran and Mrs Nicole Lee

### **ENRICHMENT CENTRE (LEARNING SUPPORT)**

The Learning Support :Inclusive Education Teachers at St Augustine's provide a service to children with special needs by assisting the classroom teacher in developing or adapting programs to cater for children experiencing learning difficulties or higher ability children. At times, the Support Teachers: Inclusive Education may teach children individually or in small groups within the classroom, or work with children for individual or small group work. The Support Teachers: Inclusive Education actively promotes and facilitates activities in the school aimed at extending each child's individual gifts and talents.

### **TEACHER LIBRARIAN**

The teacher-librarian runs literature appreciation, research and information programs.

The Library Resource Centre at St Augustine's is the school's educational heart and as such is open and available to children at all times except morning recess. Children may use the Centre to read, study or research at any time and are encouraged to do so. Use of the computer lab is also encouraged.

Children are encouraged to borrow and exchange books regularly, and ample opportunities are offered to use the resources available. Resources may be borrowed before school. The Library Resource Centre is well stocked and we aim to maintain a high standard of literature and resources for all children to access. In the event of books or resources being lost, stolen, misplaced or damaged, it is the responsibility of the child / family to replace or reimburse the school to the value of the missing property. This educates children in the responsible care of borrowed goods.

Library bags are required for children in Years Prep-3 and are optional for Years 4-7.

### **GUIDANCE COUNSELLOR**

The school has the services of a Guidance Counsellor from the Catholic Education Office two days each week, usually Monday and Wednesday. The role of the Guidance Counsellor is to be available to parents, pupils and teachers who seek advice or help with social, emotional or behavioural problems. Parents may request an interview with the Guidance Counsellor through the school administration. Teachers may, at times, refer pupils to the Guidance Counsellor. All parents are contacted before their child sees the Guidance Counsellor for any necessary assessments.

The Guidance Counsellor teams with the APA, the Support Teachers: Inclusive Education, the Pastoral Assistant and the classroom teacher to form a Student Support Team

### **THE ARTS - MUSIC**

The school has a music specialist who takes a one hour lesson with most classes per week. The music program includes skill development and music appreciation.

### **VISUAL ARTS**

A visual arts teacher conducts lessons in Years 5-7 each week.

### **PHYSICAL EDUCATION**

The school employs a physical education teacher who takes a one hour lesson with most classes per week, and who is responsible for the provision of the health and physical education programs for all classes.

The school also employs two coaches who provide a Gross Motor Skills Program for students in Years P-2.



## SCHOOL PROGRAMS: THE CURRICULUM

The Curriculum includes everything, formal and informal, inside and outside the classroom, that a student experiences at St Augustine's.

The curriculum consists of knowledge, thinking processes, skills and attitudes.

St Augustine's curriculum is designed to nurture each student's process of Lifelong Learning through planned, sequenced and seamless evolution throughout the three developmental stages of learning in the primary school curriculum structure.

### THE LEARNING FRAMEWORK

Central to planning the Curriculum for St Augustine's is the Brisbane Catholic Education Learning Framework, which has established the Roles of Lifelong Learners as the focus of learning.

The Learning Framework describes Roles for Lifelong Learners as having the following attributes:

*Community Contributor* as a person who relates to others in a peaceful way and actively works with others to improve the quality of community life.

*Leader and Collaborator* as a person develops leadership and cooperative skills to contribute positively to the accomplishment of team goals.

*Effective Communicator* as a person who communicates effectively in a range of written, spoken and visual texts to convey information for a variety of purposes.

*Quality Producer* as a person who creates products that achieve their purpose and are appropriate for their intended audience.

*Designer and Creator* as a person who generates ideas, designs or information with resourcefulness, imagination, insight, originality and a risk-taking approach.

*Active Investigator* as a person who is able to locate, organize and interpret information from a range of sources.

### CURRICULUM STRUCTURES – UNDERPINNING PRINCIPLES:

a) Continuity through Years P-7 will be promoted via:

- The Religious Education Program
- Implementation of the Pre-school Curriculum Guidelines and QSA Syllabus (Years 1-7) and the Learning Framework
- Key Learning Area (K.L.A.) organisation to reflect the syllabus, Framework and School Curriculum Programs
- Development of appropriate Curriculum Strategies
- Outcomes-based Planning, Teaching and Learning, Assessment and Reporting practices, and Moderation processes;
- A developmental approach to learning;
- Delivering a “seamless” curriculum across the primary years of schooling.

b) Selection of curriculum experiences will be:

- Relevant
- Purposeful
- Holistic
- Dynamic
- Responsive

c) Curriculum will be integrated, balanced and connected to:

- Encourage students to develop a deeper and broader understanding of themselves and their world.
- Require the learner to access knowledge and strategies across the KLA's in a way which replicates operating in the real world.
- Promote integration of the KLAs as appropriate from Pre-school to Year 7, with the assumption that students then will make the transfer of knowledge independently and interdependently.
- The context of learning will be informed by real life and life like situations and also theoretical constructs which, together, form a dynamic and balanced learning program.

**KEY LEARNING AREAS:**

Religious Education

English

Mathematics

Science and Technology

HPE

The Arts (Music and Visual)

**CLASS SIZES:**

The staffing of the school is subject to the number of children in the whole school and the Staffing Schedule issued by Brisbane Catholic Education. We aim to have 25 children in each class from Prep to Year 3 and 30 in Years 4 to 7. There will always be variations in class sizes, however, due to the changing patterns of yearly enrolment.

# SCHOOL PROGRAMS (CURRICULA)

## RELIGIOUS EDUCATION

We aim to nurture the Faith of children within a Catholic Community. The love, joy, peace, patience, goodness, trust, gentleness and forgiveness which children experience in a community united in Christ become life lessons of lasting influence.

Every class sets aside a half-hour each day for formal Religious Education. The program is based on the "Guidelines for Religious Education of the Archdiocese of Brisbane."

Christian values permeate our entire school program and are not merely 'taught' in a Religious Education lesson.

Each grade also chooses one month in the year to be involved in the weekend parish Mass.

The classes are encouraged to use our school chapel for class and quiet prayer.

A weekly community Mass is held on Thursday at 9.00am in 'The Jubilee' Chapel. Grades attend these either as a class or small group. All parents and families are welcome.

### Sacramental Program

Second Rite of Reconciliation.....	7/8 years of age - Year 3
Confirmation.....	9/10 years of age - Year 4
Eucharist.....	9/10 years of age - Year 4
First Rite of Reconciliation.....	11 years of age - Year 5

The above year levels are the usual times when children receive these sacraments.

The preparation of the children for the Sacraments occurs in the Parish with school involvement and support. The school supports the family in helping their child receive the Sacraments. The prime responsibility for the children's preparation lies with the example and Catholic practice of the family, and the school and parish will do their utmost to support families in any way they can. All Sacraments are celebrated in the Coolangatta / Tugun Parish.

## ENGLISH

The three elements of our English Language approach - Reading and Viewing, Writing, Listening and Speaking are viewed as a whole, rather than as separate subjects. Our school follows a holistic approach to the teaching of English because we believe that each aspect is dependent upon the others. We endeavour to provide a rich language environment. All children will read and write every day.

The holistic language approach necessitates a good deal of parental help and the school provides classes for parents to explain this approach.

The underlying skills of phonics, spelling and grammar are taught in context. Our school English program was validated by the Catholic Education Office in 2006.

Queensland Modern Cursive writing is the preferred handwriting style of our school.

RIBIT (Read In Bed It's Terrific) is encouraged.

## **MATHEMATICS**

The Australian Curriculum is used for all classes in Maths.

The syllabus emphasises the need for children to acquire a sound understanding of mathematical concepts together with good language skills to further the communication of mathematical ideas and experiences. Our mathematics program encompasses the five equally important strands of Space, Measurement, Number, Chance and Data, and Working Mathematically. There is an emphasis on understanding and using Maths in real life situations and to solve problems.

Knowledge of basic number facts (tables) is considered to be a vital component of our primary Maths program.

## **SCIENCE AND TECHNOLOGY**

The School works from the Australian Curriculum in Science.

In today's society there is an expectation that children will gain a greater understanding of their environment. The science curriculum is structured to allow this to occur through hands-on experiences, inquiry and problem solving.

## **HEALTH AND PHYSICAL EDUCATION**

Each child is involved in some form of physical activity designed to help maintain an adequate level of fitness, to improve gross motor skills, to aid in the development of fine motor skills, and to introduce skills required for participation in leisure sports. It has been demonstrated that participation in physical activities will not only achieve these ideals but that they also enhance academic achievement. As PE is an integral part of the St Augustine's curriculum, a note is required by the teacher if your child is to be exempt from a lesson.

## **ICLT (COMPUTER EDUCATION)**

It is the aim of St Augustine's school to provide all children with "hands-on" computer experience. While working with computers children not only discover exciting new ways to learn, but also how to utilize the technology of the present and the future.

Computer education is not an isolated subject but is integrated into most areas of learning.

Our school has a well established computer network, All computers are connected wirelessly enabling each room full internet access as well as children being able to access their work from any computer in the school. Banks of 16 lap-top computers are available for class use. These computers will be used for class lessons, individual assignments and research projects.

Interactive white-boards are installed in each classroom and used as an integral part of the learning and teaching process.

## **THE ARTS**

Children in Years 5 to 7 participate in Art classes as a substitute for LOTE.

# GIFTED AND TALENTED ACTIVITIES

## **CLASSROOM STRATEGIES**

All teachers strive to provide opportunities for each child to develop individual gifts and talents. Ways in which we affirm and encourage children's gifts and talents include the following classroom strategies: cooperative planning (where teachers share good ideas), open ended projects (where children learn to become comfortable with the notion that there is no set correct way, or no one solution to a problem), research work, Enrichment-lateral thinking skills and peer mentoring programs. The school encourages children through work done by our Learning Support Teacher and class teachers.

## **ACADEMIC COMPETITIONS**

The children receive coaching and encouragement to enter competitions that allow them to further develop their gifts and talents. Competitions we encourage the children to participate in include: Australian Schools Competitions (Uni of NSW) - Computer, Writing, Science, English, Maths (Year 3-7); Intra-school Public Speaking Competition; Primary Chess Championships, Problem Solving Competitions, Readers Cup, and various other competitions offered to children throughout the year - story writing, art, etc

## **CLUBS / ASSOCIATIONS**

Our children are given opportunities to join a number of clubs and organisations through the school. These groups include: the Qld Association for Gifted and Talented Children - school membership, Chess Club, CBCA (Children's Book Club of Australia) and PETA (Primary English Teachers Association)

## **CHOIR AND DRAMA**

The children are given every encouragement to use their dramatic and musical talents for the enjoyment of the whole school community.

Each November, the whole school is involved in public speaking competitions where the best public speakers in each year level compete for the Kate Pagano Public Speaking Award. The school's speech and drama program is taught by qualified and experienced staff and co-ordinated by Mrs Anita Eldridge. Teacher is Miss Katherine.

## **WHOLE SCHOOL ACTIVITIES**

There are occasions where the whole school recognises, and is involved in, nurturing each child's individual gifts and talents. Children are given public acknowledgement at our weekly assemblies when they receive RIBIT Awards (Read In Bed It's Terrific), and Student of the Week Awards. These awards recognise that each child has gifts and talents.

# SCHOOL CAPTAINS

Each child in Year 7 is considered to be a school leader. Each year, however, the school (peers, teachers and school administration) elect School Captains and Vice-Captains.

# SPORT

Sport is an important part of each child's development, and as such, is fully catered for at St Augustine's. We have four House teams, Tugun Sharks (Green), Currumbin Whales (Blue), Kirra Dolphins (Red) and Coolangatta Marlins (Gold). Children are allocated to these House teams by the school and family groupings are always maintained. Children are encouraged to compete for their House in intra-school swimming, track and field, and cross country Carnivals. Our school also competes in these same events against the other Catholic, Government and non-Government schools on the Coast.

## **SWIMMING**

Swimming is an integral part of our curriculum. Years Prep - 5 swim in Term 4. Years Prep, 1, 2 and 3 have an intensive Learn-to-Swim program. Years 6 and 7 attend a surfing and water safety program. All costs are covered by the Sporting / Education Levy.

Our annual swimming carnival is held in Term 1 and parents are always welcome. Selected swimmers compete in the Gold Coast Catholic Schools Swimming Carnival each year. Elite swimmers are eligible to advance to Regional and State Carnivals. Most costs for representative swimming are met by the P&F.

Our school also competes in the Catholic Schools Aquathon for children 10 years and older in Term 4.

## **WINTER SPORT**

In Term 2 pupils in Years 5, 6 and 7 participate in the following inter-school sports: netball, rugby league and soccer. Children travel away from school for these games each week. In Term 4 these pupils are involved in intra-school sport. All costs are covered by the Sporting / Education Levy.

All of the younger children are involved at school in games and exercises usually each Friday, and the class designated PE days. Coaching for school teams takes place at lunch times and qualified, available and willing parents are welcomed to assist with coaching.

## **ATHLETICS**

Term 3 is athletics term and all children are involved in training and skills development. This culminates in our own Athletics Carnival at school. Selected children then continue training for the Combined Catholic Gold Coast Schools Athletics Carnival and Ball Games. Some elite athletes continue on to Regional and State Carnivals. Costs associated with these events are covered by the P&F.

## **SUMMER SPORT (INTER & INTRA)**

Each year, children from Years 5 - 7 will be given the opportunity to participate in a variety of sporting options, such as indoor cricket, skating, indoor volleyball, gus-tag, doge ball, dance, surfing, fishing etc.

# PARENTS CODE OF CONDUCT

As a parent, you play a special role in contributing to the needs and development of young children.

Through your encouragement and good example, you can help assure that all the boys and girls learn good sportsmanship and self-discipline. At St Augustine's Primary School, young people learn to work together, to sacrifice for the good of the team, to enjoy winning and deal appropriately with defeat - all while becoming physically fit and healthy. Best of all, they have fun.

## ***SUPPORT YOUR CHILD***

Supporting your child by giving encouragement and showing interest in their team is very important.

Help your child work toward skill improvement and good sportsmanship in every game. Teach your child that hard work and an honest effort are often more important than victory - *that way your child will always be a winner despite the outcome of the game!*

## ***ALWAYS BE POSITIVE***

Parents serve as role models for their children. Become aware of this and work to be a positive role model. Applaud good plays by your child's team *as well as* good plays by the opposing team.

Support all efforts to remove verbal and physical abuse from youth sports activities.

## ***REMEMBER: YOUR CHILD WANTS TO HAVE FUN***

Remember that your *child* is the one playing / competing, not you. It's very important to let children establish their own goals - to play the game for themselves. Take care not to impose your own standards and goals on them.

Don't put too heavy a burden on your child to win games. Surveys reveal that **72% of children would rather play for a losing team than ride the bench for a winning team.**

Children play for the fun of playing.

## ***REINFORCE POSITIVE BEHAVIOR***

Positive reinforcement is the best way to help your child achieve their goals and their natural fear of failure. Nobody likes to make mistakes. If your child does make one, remember it's all part of learning, so encourage your child's efforts and point out the good things your child accomplished.

## ***DON'T BE A SIDELINE COACH OR REFEREE***

Coaches and referees are usually teachers or parents just like you. They volunteer their time to help make your child's sporting experience a positive one. They need your support too. Remember that without coaches and referees, there would be no competition.

# GENERAL BUSINESS

## **ABSENCE FOR FAMILY HOLIDAY**

Family holidays must be taken when they become due. Children in most cases, must and should accompany the rest of the family. However, we see it as impractical to set formal written activities for a pupil during such a period, and, accordingly, this will not be done. As a general rule, we encourage children going on a family holiday to maintain a journal of their travels or read or be read to.

## **ASSEMBLIES**

The whole school gathers at 8:30am each Friday in the hall for whole school assemblies. There is a whole school assembly each morning at 8.30am for prayer, in the sails area. Parents are always welcome at these school gatherings.

## **ATTENDANCE AT SCHOOL**

In accordance with the requirements of the Education Act parents are encouraged to train their children in the habit of regular attendance. Generally, each day's work is built upon the previous day's work and loss of time may upset the teaching/learning process for the pupil and teacher. However, a child when ill, or disturbed through family trauma, does not participate well and should be kept at home to receive the care needed for recovery. If a child is not well enough to attend classes, there is little likelihood that any great worth will result from 'extra work' being sent home from school.

For many reasons, teachers are concerned if a child is absent from school and no explanation is received. To protect the school and safeguard the well-being of the child, the school should be notified of the child's absence by telephone (5598 8730). When a child returns to class, a note of explanation should be presented to the class teacher.

The school will always endeavour to contact you in the event of illness or accident. It is most important that all our information regarding your child is up to date and accurate. A form is sent home at the commencement of each year to ensure our records are up to date. Any changes to your family address, phone number, employment etc must be communicated in writing to the school.

## **BUDDY PROGRAM**

Each year, a number of our classes buddy up. Year 1 is buddied up with Year 7, our Year 6 pupils buddy with our new prep. This is a good means of helping the new children to quickly settle into their new school, and, at the same time, allow the older children to provide good leadership. Activities that will be mutually beneficial to both groups include having the older children read regularly to their buddies. Not only is this a great way to built confidence and self-esteem in the older child, but it provides an excellent role model for the younger children.

## **TUCKSHOP**

The School Tuckshop is managed by Mrs Nicole Lee and Mrs Robyn Curran who are responsible to the Principal for the good management of this facility.

The tuckshop is open Tuesday to Friday and volunteers on roster are encouraged and welcomed. A cooking roster for home-baking is an option for those families unable to offer shop-front support.



## **HOMEWORK**

All grades are given homework each night and this activity plays an important role in your child's development. Firstly, homework is an important discipline activity. Secondly, homework is an opportunity for children to revise and practise the lessons taught each day in class. Thirdly, homework contains some reading activity each evening. Reading, and lots of it, is the unquestioned key to your child's academic success. Children will want to read if reading is seen as an important part of your family activities. Are you a good reading role model?

Homework books are collected and marked daily or weekly, depending on individual class homework programs.

Homework activities for students who are sick or unable to attend school need to be negotiated in advance with teachers. Generally reading is a very appropriate activity as "homework" for short term absences.

Homework can become the family nightmare if a good approach to it is not quickly developed. Help the children establish a procedure whereby, when they come home they firstly change out of their school clothes, have something to eat and drink, and have a period of play. At an agreed time they come in and do their homework, limiting their efforts to the time allocations above. If you find homework is taking much longer than this, there is something wrong. Perhaps they are daydreaming, or letting things build up, or, perhaps, they are getting too much to do. If this is the case, you should arrange to see the teacher to discuss this. If the teacher is setting too much homework they would appreciate knowing so that this may be rectified.

## **HOURS OF DUTY**

School duty commences (in the sails/quadrangle area) at 8:00am. The school joins together in morning prayer at 8:30am and teachers will escort students to their classrooms for the commencement of lessons by 8:40am. Children are asked NOT to come onto the school premises before 8:00am unless they intend going to OSHC, as duty does not commence before this time.

School concludes at 3:00pm. Unless specifically requested to remain behind for some school related event, or unless going to OSHC for After School Care, all children are asked to leave the school grounds as soon as they are dismissed, or as soon as their bus or car arrives. All children waiting to be collected by parents, or for buses must wait with the teacher on duty at the bus bay, or up in the top car park.

## **LAST DAY**

On the last day of the school year, the children come to school as per usual. They are to wear their full school uniform. The Awards Ceremony is conducted in the hall and commences at 10:00am. This ceremony lasts approximately 30 minutes. Following this, the children are given an opportunity to eat their morning tea which they will have brought with them. They will return to the hall for the farewell Mass which commences at 11:00am and concludes at 12 noon.

## **All parents and friends are invited to both the Ceremony and the Mass.**

Following the Mass, the children are formally finished school for the year. Parents are asked to make arrangements to collect the children from the school from 12 noon. No teachers are on duty from 12:00pm on this day. Children unable to be collected will be taken to OSHC for the afternoon.

## **MISSIONS**

As a committed Catholic school, we at St Augustine's try to live the gospel value of service. In our Missionary activities we not only pray for the spread of the Good News, we collect money to help those less fortunate than ourselves.

Children raise money for the missions/charity groups throughout the year. Each grade works for their chosen charity for a month. They will research the charity, invite guest speakers and arrange a fundraiser. Such charities as Rosies, Project Compassion, Catholic Children's Mission, St. Vincent de Paul (a focus in St. Augustine's Week in August) and SIDS have been supported. We now have a connection with East Timor and this is also a priority.

## **NEWSLETTER**

Our School Newsletter is called "Tolle Lege" which is Latin for *take up and read*, and is issued electronically each week on a Tuesday/Wednesday. It carries a report from the Leadership Team and a variety of notices. It is the major form of communication between school and home. Take and Read! Please inform the office of your email to receive this newsletter.

## **PARKING AND VEHICLE ACCESS TO SCHOOL**

Parking for parents on the school grounds is near the prep and chapel. There is also a parking bay on the side of the road next to the bus bay. Staff car parking is for staff only.

Because of the large number of buses involved in the movement of children, parents must not pull into the bus bays at all during the day until the last bus departs in the afternoon.

No child is permitted to wait for transport pick-up down on Galleon Way - your child's safety is our paramount concern. **No child** should be asked to walk down to the corner shop to wait for collection.

## **PLACEMENT INTO CLASSES**

Towards the end of each year, staff sit down to begin the long process of placing children in classes for the following year. This process involves the teaching, specialist, support and administration staff coming together to ensure that a large variety of factors are taken into account. For example, classes should be balanced with levels of ability. For a variety of reasons the staff know that there are some children that need to be separated from others and there are some who would benefit from being placed together. These decisions are not hastily taken and are made with the interests of the best possible educational outcome for all children in mind. Once class teachers are appointed, the school leadership team will revisit the draft lists and make changes where, and if necessary. In the end, the Principal makes the final decision on all class lists.

Parents have a role in this process. However, this role needs to take into account not only what is perceived to be best for your child, but for all children in the class. Each year we have a number of written requests from parents for specific placements. The school will consider all such requests and factor these requests into final decisions on student placement.

## **SCHOOL CAMPS**

An important part of a child's education is the development of a sense of independence. We have camps in Year 5, 6 and 7. All children are expected to attend the camps unless there are extenuating circumstances. Please discuss these with your child's teacher or a member of the Leadership Team if necessary.

## SCHOOL HOURS / SUPERVISION

The daily timetable is as follows:-

8:30 – 8:40	School prayer
8:40 – 10.40	Morning Classes
10.40 – 10.50	Eating time
10.50 – 11.20	First Break play time
11.20 – 1:20	Middle Session Classes
1:20 – 1.30	Eating time
1.30 – 2.00	Second Break play time
2.00 – 3:00	Afternoon Classes

Supervision by teachers is provided daily from 8.00 am (or when the first bus arrives) until 3.40 pm (or when the last bus departs).

For legal and safety reasons, children should not be on the school premises before 8.00 am (unless attending the OSHC facility), and must depart the school grounds as soon as they are released from school, unless they are involved in sports training, music or art lessons, or unless attending the OSHC facility. Parents picking up children are asked to do so as soon after 3.00 pm as possible. Children are expected to wait in the bus bay until collected by parents.

No child is permitted to leave the school grounds during school hours without a note or phone call from home. Children being collected from school during school hours are to be signed out at the front office. Children arriving late need to be signed in by the parent/guardian at the front office.

Teachers may organise class excursions throughout the year. They will inform parents of the details of these excursions and a consent form will need to be returned to the school. No child will be able to attend these excursions without a written confirmation from the parents.

# SCHOOL UNIFORMS

Enrolment at St Augustine's indicates that each child will abide strictly with our school dress code. This code ensures that each child will wear full and correct uniform to school each day. The only exceptions to this are when the school holds an "out of uniform" or "free dress" day. However, on these days all students must wear enclosed sandals or shoes, no thongs are allowed (for safety reasons). Parents are asked to strongly support this rule, making sure that shoes are of the correct type and kept clean, and that the uniform is clean and tidy. Please replace or repair hats when the cording around the edges comes off.

Our dress code states that all children are expected to wear their full regular uniform three days per week and their sports uniform on two days. Prep children will wear their regular uniform two days and their sports uniform three days.

## Girls Uniform

- Girls uniform dress
- Black leather school shoes, black laces and a flat heel
- White St A's socks
- Navy blue tights may be worn under the dress uniform during Winter
- Blue school hat
- St Augustine's track suit top, pullover/jumper/cardigan or vest

### Sport/PE

- St A's sport 'T' shirt, St A's sport shorts or skort
- White runners with white laces, white St A's socks
- Blue school hat
- St Augustine's track suit top, pullover/jumper/cardigan or vest
- Skate shoes are not to be worn with either uniform.

## Boys Uniform

- Navy blue shorts, short sleeved white St A's shirt (tucked in)
- Black leather lace up shoes, black laces with a flat heel
- White short St A's socks
- Blue school hat
- St Augustine's track suit top, pullover/jumper/vest
- Full St Augustine's track suit may be worn during Winter

### Sport/PE

- St A's sport 'T' shirt and St A's sport shorts
- White runners with white laces, white St A's socks
- Blue school hat
- St Augustine's track suit top, pullover/jumper/vest
- Skate shoes are not to be worn with either uniform.

We are very proud of our uniform and what it stands for in the community. Please ensure that uniforms are clean and tidy and the correct uniform is worn on the correct day.

Hair needs to be neat and tidy. No extreme cuts are permitted eg. mohawks, tails, bowl cuts, total head shaves etc. Such cuts impose social pressure and financial burdens on families. Hair below the collar needs to be tied back at all times. Fringes are to be no longer than eye brow level or pinned back to avoid vision interference. Colours, bleaches gel or additives are not part of the uniform. Blue, white or yellow ribbons/scrunchies/ties only.

Jewellery is to be left at home. Plain silver or gold studs or sleepers are permitted but would be best avoided on sport days. No other jewellery is to be worn (exceptions are medical tags or small religious emblems). Watches are permitted.

Students are not to wear make-up, coloured sunscreen or nail polish.

As we are a Sun Smart school, the school hat for Years Prep – 7 is compulsory for all children. Please mark clearly. School bags are available from the Uniform Shop. They are not compulsory, but they are encouraged.

All items of clothing should be clearly labelled - sewn in names appear to be best.

We try to send your children home in the same tidy manner in which you send them each morning. We urge you to encourage your children to wear their St Augustine's uniform with pride and respect.

#### **UNIFORM SHOP**

A new and used Uniform Shop is run at the school. Our uniform is sold exclusively at the Uniform Shop. Parents wishing to buy are encouraged to use this source. The Uniform Shop is open on Monday, Tuesday and Friday mornings from 8.30 - 9.30 and is managed by Mrs Tracy Grieve. The Uniform Shop has EFTPOS facilities, and will also assist with lay-byes. It holds a small stock of new uniforms and will place major orders at regular intervals. These will be advertised in the School Newsletter. All new items sold are inclusive of GST. The Uniform Shop is located under the lunch/assembly area.

## **CONTACT WITH THE SCHOOL**

Parents are always welcome to visit St Augustine's to speak with the Principal, Assistant Principal, APRE or teachers. It has been our experience that, where free and open communication is maintained, any perceived problems are more readily resolved.

#### **SIGNING IN (VISITORS REGISTER BOOK)**

Parents and visitors to the school are expected to sign in and out at the front office.

#### **EARLY LEAVERS BOOK**

Parents/Guardians collecting their child early from school are asked to sign their child/ren out at the front office. They then must take a green slip (Early Departure Slip) to the teacher before the child/ren are dismissed.

#### **IMPORTANT INITIAL CONTACT**

Early in Term 1 all families will be invited to a formal Parent Information Evening where each teacher will discuss the year's program. It is an important occasion and each family is encouraged to attend.

Classes may invite parents into their classes for Open Days where parents will be given a "guided tour" by their child, showing parents where they sit, how their books etc are shaping up, and some of the work that they have already completed. Some classes will turn this into a social occasion with a barbecue on offer. We hope that in this way children will develop a pride in their class and in their own efforts, and parents will have a good understanding of what their children do at school.

#### **WHEN YOU NEED TO SEE A TEACHER**

**Parents are asked not to simply engage a teacher in an interview while the teacher has a duty of care for the whole class.** For general contact with your child's teacher it is preferable that an appointment be made either with the teacher or through the school secretary. Appointments to see one of the teachers should be made out of school hours.

Periodically your child will bring home samples of work. Please check this work carefully as it will provide an insight into your child's successes and difficulties. We ask that you sign the work to indicate that it did, in fact, get home and has been viewed. Again, if you would like to discuss any concerns regarding your child, please ring and make an appointment for a meeting. You are asked not to contact teachers at their homes.

#### **PARENT—TEACHER INTERVIEWS**

At the conclusion of Semester I, all parents will be asked to attend a parent/teacher interview near the end of Term II to discuss the academic and pastoral progress of your child.

# WORKPLACE HEALTH AND SAFETY

St Augustine's, as a registered workplace, is subject to the provision of the 1995 WH&S Act of Parliament. The Act is designed to make workplaces safer, healthier and more productive.

## ACCIDENTS

The school's first aid equipment is located in the Sick Bay. For minor cuts and abrasions our teacher aides will usually attend to the children. All teachers are qualified to administer first aid (see First Aid Policy Document). All first aid administered is recorded in the book in the Sick Bay.

## DUTY

*'Duty includes all tasks related to the educational development of pupils and tasks concerned with the maintenance of good order and behaviour.'*

The legal term 'duty of care' implies that teachers are always on duty - (while at school or at sporting events or excursions) and are bound to exercise reasonable supervision of the children at the school.

## FIRE DRILL/ LOCKDOWN PROCEDURES

Teachers are familiar with Fire Drill and Lockdown procedures including exit routes from particular classrooms. Pupils will be made familiar with required actions and conduct in these events. Fire drills and Lockdown Procedures are conducted at regular intervals throughout the school year. All staff, pupils and visitors including parents are to take part in 'practice evacuations.'

## ILLNESS

Should a child become ill at school or in class and it is felt they ought not stay at school, teachers will notify the secretary, teacher aides or Principal who will decide on home contact and make same if necessary. The child then remains in the sick bay until parents arrive to collect them.

In serious situations, the school will contact both home and the ambulance (note that all children at St Augustine's have school cover).

## MEDICINES

Children requiring medicines administered at school **must** bring in a note from the parents stating the details endorsed by a medical practitioner. Copies of the required form are available from the school office or on the school website. Copies of the required form are available from the school office or on the school website.

## **ILLNESS / ACCIDENTS**

For injuries of a minor nature, first aid will be administered at school. Should a serious illness or accident occur, every effort will be made to contact parents. However, it may be necessary to seek immediate medical service. It is therefore essential that school records are kept accurate. Parents are expected to keep the school informed of emergency contact numbers and all other pertinent medical information.

The following is a summary of the procedures for administering medication to children as outlined in detail by Brisbane Catholic Education.

1. The medical practitioner who has treated your child must provide written authorisation and information for administering the medication prescribed
2. The parent or legal guardian must fill out a written request for school staff to administer prescription medications.
3. The medication must be in a container labelled by a pharmacist showing the name of the drug, the 'use by' date, the name of the child's medical practitioner and the child, the dosage and the frequency of administration.
4. In the case where it is necessary for the child to keep medication in his/her possession (eg asthma puffers) the parent or guardian must include this instruction in their advice.
5. Oral medication such as analgesics and over-the-counter medication that have not been authorised by the child's medical practitioner must not be administered by teachers or other persons on the school staff.
6. Teachers or other volunteers must not give intravenous injections. Procedures and guidelines are in place for administering other types of injections and are available upon request.

In order to ensure that all the correct documentation is used, we ask that you use the forms which are available at the office and also on the school website.

## **PERSONAL ACCIDENT INSURANCE**

The school has taken out accident insurance on each child's behalf with Catholic Church Insurances (1300655001). This is included in your school fee. Please note that both covers are for 24 hours per day, and are world wide. This means very good financial coverage for each child at St Augustine's with a set formula of payments for each type of injury. The payments are for specific injuries, and are scaled depending upon the injury. This is regardless of your private medical cover, and, importantly, is regardless of where or when the injury was sustained. The cover also covers the costs of medical transport where the incident is as a result of an accident.

**Policy Number: 04PAE.114078                      Policy Type: 24 hour Cover - Basic**

## **VISITORS PROCEDURE**

There are two different types of visitors at our school- the regular parents who assist teachers/students and those that are more infrequent eg. contractors, sales persons. All visitors need to sign in at the school. Parents who go to classrooms for regular help will need to sign the visitor's book inside the teachers' classroom. All other visitors will need to go via the office in the Administration Block to sign in and obtain a visitors pass. These visitors will then need to return passes and sign out.

# SCHOOL FEES

## SCHOOL FEES

Enrolment at St Augustine's requires not only a faith commitment but also a financial one. School Fees are set by the Principal following consultation with key members of staff and the Parish Finance Committee.

### FEE SCHEDULE 2013

	<b>Tuition Fee per term</b>	<b>Building Fund Levy per term</b>	<b>Total Charges per term</b>	<b>Annual Charges</b>
<b>1 child</b>	\$531.00	\$133.00	\$664.00	\$2656.00
<b>2 children</b>	\$858.00	\$133.00	\$991.00	\$3,964.00
<b>3 children</b>	\$1,066.00	\$133.00	\$1,199.00	\$4,796.00
<b>4 children</b>	\$1,066.00	\$133.00	\$1,199.00	\$4,796.00

### Points to note about payment of school fees

Note: Tuition fee also covers school excursions, winter sport costs incl. transport, swimming lessons, personal accident insurance, art/craft expenses, class text and activity books, general consumables.

Does not include:

School camps, representative sporting and academic registrations, summer optional sporting activities, chess and other private extracurricular activities.

A **School Fee Account** will be mailed to each family in the first two week of each term. Fees may, however, be paid annually, by term, monthly, fortnightly or weekly. Fees are due within 7 days of the date of the issued statement.

If you arrange by mid February to pay all fees throughout the school year by periodic payment (ie. Direct Debit), and they are paid in full, there will be a 2.5% rebate payable at the end of the year. The same rebate will apply to those who settle the full year account before the end of February. Direct Debiting is St Augustine's preferred method of fee collection. Details of this *free* service are available from the school.

### Fee Support

Please contact the school during the last term or by the first week of school to discuss your fee situation if you feel you need to pay by instalments, or if you believe you will have difficulty in paying the full school fee. As part of our school fee collection policy, any family anticipating financial difficulties will be expected to avail themselves of this free service. Contact Mr Maurice Sheahan at the school office or the principal if you would like to be considered for fee support.

Another service that is offered by the school to assist in the ease of payment of school fees is an EFTPOS facility available at the front office. Please note that, as arrangements for the term are based upon the presumption that an individual child remain at the school for the duration of that term, fees are not generally refunded.



In the case of non-payment by the due date and where an extension or variation has not been approved, the account is considered to be in arrears. The alternative collection process, which may result in referral to the commercial collection agency, is instigated at this point.

If an account remains in arrears and satisfactory formal arrangements to bring it up to date have not been made, or are not being kept, the school reserves the right to terminate enrolment.

**If you communicate with us regarding any school fee issue I am confident that problems can be resolved.**

## **PARENTAL INVOLVEMENT**

### **PARENTS AS HELPERS**

A great deal of what is being done in our school requires parental involvement, which we see as great assistance to our pupils who, at this age, love to see parents supporting them in some of their educational adventures.

To help us provide the best possible education for your children, your involvement as parents is always welcomed.

Help can be in many forms:

- At home:**
- praying together and talking about God
  - ensuring that homework is being done
  - ensuring that your child is happy with school
  - ensuring that your child is reading and/or being read to each night (or regularly) and enjoying it
  - talking with your child about school (highlighting the good parts)
- At school:**
- participating in the school worship celebrations
  - assisting the teachers with reading, craft, computer work, typing stories, or any area of the curriculum that you enjoy or have competency in
  - assisting when transport is required
  - volunteers in the tuckshop
  - attending working bees
  - attending Parents & Friends meetings
  - offering to help in our library resource centre
  - attending social events where possible

Parents' participation in the life of the school community is invited and welcomed at all levels.

The school acknowledges and honours parents as the *first educators* of their children.

# PARENTS AND FRIENDS (P&F)

## PARENTS AND FRIENDS ASSOCIATION

The Association exists to support the school in the following ways:

- Provide a forum for parents and friends to meet
- Provide an educational forum for parents and an opportunity for the Principal to report on the school's activities
- Fund raising. There are a number of fund raising ventures throughout the year. Some include a Beachathon, etc.
- Encouraging social activities for parents and families
- Meeting times are advertised in the Newsletter

## P & F EXECUTIVE 2013:

President:	Martin Sanders
Vice President:	Reagan Murphey
Treasurer:	Kaylene Hanns
Secretary:	Michelle Lynch

As well there were parents elected to work on committees:

# SERVICES

## **SCHOOL DENTAL SERVICE**

All children have the option to have their teeth examined at school, and follow up treatment is available on request. Permission forms are sent home beforehand. This Queensland Health Service is provided every second – third year. Feel free to phone the Oral Health Call Centre on 1300 300 850.

## **SCHOOL BANKING**

All children are strongly urged to commence the saving habit by opening savings accounts run by the school in conjunction with the Commonwealth Bank. Upon application, children are issued with their own passbook and are asked to bring this to the school each Wednesday and hand them in at the front office no later than 8:40am. Our banking is done by volunteer parents via computer.

## **SCHOOL CROSSING SUPERVISION**

Galleon Way is a very busy road and especially so before school and just after 3.00 pm. To help our school community cross with safety, we have Lollipop people to assist us. The crossing is supervised from just after 8.00 am till 8:45am, and again from 2.55 pm till 3.20 pm.

Please use this crossing for your safety.

## **SCHOOL BUS TRANSPORT**

Surfside Buslines (07 55716555) and Brims Coaches (02 6679 5533) provide transport for children to and from the school. Bus timetables and routes are the prerogative of the bus companies and are usually available at the beginning of each year.

Children catching buses assemble at the top of the lower stairs and await teacher supervision for loading in the afternoons. Children with passes or weekly bus tickets should have them available for inspection as they board. Children are expected to use the seats provided on the bus and behave in an acceptable manner. Misbehaviour on the buses will lead to periodic suspensions. Repeated offences will lead to permanent exclusion. Complaints concerning bus behaviour should be directed to the bus company in the first instance then to the Principal if satisfaction is not received.

# **ACTIVITIES OUTSIDE THE SCHOOL CURRICULUM**

## **OUT OF SCHOOL HOURS CARE (OSHC)**

The school has a Before as well as After School Care and Vacation Care facility. All children attending St Augustine's are enrolled in and hence are able to use this facility. There are considerable savings to be made when a child is registered for a Child Care Benefit through the Federal Government. The costs of using this facility are: Before School Care \$9.50 (includes breakfast); After School Care \$17.00 and Vacation Care at \$39.00 per day. To receive those prices the child must be booked in prior to arriving. Casual/last minute/un-booked costs are: Before School Care \$11.50, After School Care \$19.00 and Vacation Care \$44.00. Short session (7.45am – 8.30am no breakfast is \$5.00). Other details of this program are available from OSHC. The direct phone line is 55078108.

### **EXTRA CURRICULA ACTIVITIES**

Children attending St Augustine's have many opportunities to participate in specialised music, speech & drama, chess and cultural lessons within and outside school hours at the school itself. The lessons are offered by specialists in their respective fields and are billed separately. We believe it is an excellent opportunity for children to receive expert tuition on the school premises. Parents may find this advantageous, as no specific transport needs to be provided. These lessons are not covered by the schools fees.

### **SPEECH & DRAMA**

Speech and Drama is taught each week at the school by two speech and drama teachers. The school has had a proud tradition of boys and girls acquiring the important skills of speaking confidently through involvement in this program. Bookings can be made by calling Anita Eldridge on 0412 178737 or email [aeldridge@bne.catholic.edu.au](mailto:aeldridge@bne.catholic.edu.au)

### **CHESS CLASSES**

Chess is taught at the school each Tuesday during school time. Children from Years 2 to 7 are welcome. They are taught how to play and enjoy this challenging game. We encourage social games of chess for all children before school, as well as participation intra- and inter-school chess competitions. Mrs Karen Dick supervises the children at these sessions and oversees the program. Cost per semester is \$125.

**CONTACT PERSONS:**

<b>ACTIVITY</b>	<b>CONTACT PERSON</b>	<b>PHONE</b>
Piano	Deirdre Pullen Mary Walters	55988730 (c/- St A's) 55 345449
Violin		
Percussion	Musicorp Adam Owens (Teacher)	07 33691222 0421 019558
Brass	Musicorp Adam Owens (Teacher)	07 33691222 0421 019558
Woodwind	Musicorp Adam Owens (Teacher)	33691222 0421 019558
Chess	Peter Froehlich (Professional Player (International Master – FIDA) and Coach Karen Dick (Supervising Teacher)	
Speech & Drama	Anita Eldridge	0412 178737 aeldridge@bne.catholic.edu.au