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Principal’s Welcome Message

Welcome to St Augustine’s Parish Primary School. Since 1926 St Augustine’s established itself as a supportive, spiritual and student-centred learning environment. Founded by the Daughters of Our Lady of the Sacred Heart and later the Missionary Franciscan Sisters, we continue to cherish the charism’s espoused by both orders.

In an ever-changing and challenging world, your child’s Primary School years are probably the most important. I thank you for considering St A’s as an option for your child. You are invited to join with us as we strive to 'make a difference' by providing a quality education for all of our students. We recognise that school is different for each child, aiming to build on each child’s family situation, prior experiences, knowledge, skills and understandings.

With 18 classrooms and approximately 450 students, we look forward to continuing our personalised learning experiences. Join with us in this exciting new phase to help shape the future of St Augustine’s Parish Primary School.

I am proud to be part of this school community. Our door is always open to new families in Currumbin and surrounding suburbs. I invite you to visit our school and experience its vibrancy first hand.

Warren Fields
Principal

St A’s School Prayer

God our Father,
We thank you for the gifts that you give us today.
Bless us in all that we do,
and guide us in the choices that we make.
Help us to care for one another,
and look after those who need special care.
May we learn something new today,
and when things get hard, help us to keep trying.
Fill our day with peace.
Amen
GENERAL INFORMATION

SCHOOL ADDRESS: 106 Galleon Way
               Currumbin Waters QLD 4221
POSTAL ADDRESS: P.O. Box 133,
               Currumbin 4223
TELEPHONES: 07) 5598 8730
FAX: 07) 5598 5125
EMAIL: pcurrumbin@bne.catholic.edu.au
WEBSITE: www.sa.qld.edu.au

Principal: Mr Warren Fields
Assistant Principal: Mrs Lynne Rohanna
Assistant Principal (APRE): Mrs Diane Anderson
Primary Learning Leader: Mrs Melissa Sewell

School Secretary: Mrs Clare Zuber
Accounts Payable Secretary: Mrs Therese Sharkey
Accounts Receivable Secretary: Mr Maurice Sheahan

SCHOOL HOURS: 8.30am - 3.00pm
               Assembly: 8.30am
               Morning Tea: 10.40am to 11.20am
               Lunch: 1.20pm to 2.00pm
               Dismissal: 3.00pm

OFFICE HOURS: 8.00am – 3.30pm
UNIFORM SHOP: Tuesday (8.00am-10.30am), Friday (8.00am to 10:00am)
TUCKSHOP: Wednesday, Thursday, Friday

TERM DATES FOR 2017
Term One: Tuesday 24 January - Friday 31 March (10 weeks)
Term Two: Tuesday 18 April - Friday 23 June (10 weeks)
Term Three: Monday 10 July - Friday 15 September (10 weeks)
Term Four: Tuesday 3 October - Friday 1 December (9 weeks)

REGULAR EVENTS
Staff Meetings: Wednesday: 3.30pm–4.30pm
Newsletter: Monday afternoon (Electronic)
Assemblies: Friday at 8.50am
Student Banking: Monday
MISSION STATEMENT

St Augustine’s School is a Catholic community of life-long learners empowered by Gospel values to shape and enrich our world.

Our school community nurtures and educates each individual intellectually, physically, emotionally and spiritually.

HISTORY OF OUR SCHOOL

The school commenced at Coolangatta in 1926 and was run by the Daughters of Our Lady of the Sacred Heart. From 1950 until 1992, the Missionary Franciscan Sisters of the Immaculate Conception influenced the school. In 1987 the school was relocated on a new campus at Currumbin Waters.

The school celebrated its 90th year in 2016 and 2017 marks 30 years at our current Currumbin Waters site.

We have had extensive renovations carried out at our School in 2011, 2015 and 2016, to both our School buildings and grounds. This included Mary Mackillop Hall, Tuckshop, student toilet facilities and Year 1 classrooms. Our 5 year facilities master plan (2017-2021) will continue this period of renewal in most classrooms, a new adventure playground, school entrance and administration refurbishment.

We are very proud of our school and its surroundings, as they create a pleasant learning environment. We have great students, fantastic parents and excellent caring staff members. Join with us in creating the next chapter of St Augustine’s Parish Primary School

ST AUGUSTINE

St Augustine is the patron saint of our school. Augustine (also the name of our church in Coolangatta) was born in Africa in 345 and died at the age of 76 in 430 AD. His mother was St Monica (our church in Tugun). Augustine was a rebel, he left home, wasted his money and had a son. It was not until Augustine was in his thirties that his conversion to Christianity occurred. He heard young children reciting the words ‘Take and Read’ (the school motto) from the bible and from then on his life changed. He was baptised, became a Priest, a Bishop, a famous Catholic writer, Founder of religious priests and one of the greatest saints that ever lived.

As the children progress through the school they learn more about both the life of St Augustine and his sayings and of his mother St Monica.

School Motto: The motto, Tolle Lege, comes from the story of the conversion of Augustine and is translated as take and read. St Augustine discovered God’s invitation to him to take the scriptures and read them.

School Goals: St Augustine’s School strives to impart St Augustine’s qualities onto students. Our 4 school goals are known as our RAPT goals:

- R – Respect
- A – Acceptance
- P – Persistence
- T - Truth
ENROLMENT POLICY AND PROCEDURES

POLICY

Criteria for Enrolment

- Children enrolling for **Prep Year** must turn 5 by 30 June in the year they will complete the Prep Year.
- Children enrolling for **Year One** must turn 6 by 30 June in the year they will complete Year One.

Priority of Enrolment is decided as follows:

1. **The child is a baptised Catholic**, with siblings at St Augustine’s School whose family worships at one of our Parish Catholic Church’s

2. **The child is a baptised Catholic**, whose family worships at our Parish Catholic Church

3. **The child is not a baptised Catholic**, but has siblings at St Augustine’s School.

4. **The child is not a baptised Catholic**, and does not have siblings at St Augustine’s School.

The Principal, in consultation with the Parish Priest, may exercise discretion regarding applications where pastoral considerations apply, and therefore may determine a child’s eligibility beyond the stated criteria.

GENERAL ENROLMENT REQUIREMENTS

Families are encouraged to give a commitment to remain at St Augustine’s for the whole of their Primary education at the time of enrolment.

Children with special needs will be considered by the school with all relevant information provided to the school at the enrolment application support meetings.

Each application for enrolment must be accompanied by:

- Documentary evidence of birth
- Documentary evidence of baptism
- A copy of the latest school report if coming from another school
- Copies of any court orders if appropriate
- Any relevant medical records
- A non-refundable once-only family enrolment fee of $65 per family.

Upon acceptance of a place in the school, parents will be asked to confirm their enrolment place with a non-refundable deposit of $200. This will be deducted from the following term’s fees.
STUDENT LEARNING

At St Augustine’s we strive to allow each individual to reach their full potential. We have high expectations for our students and approach learning in a holistic manner – academic, spiritual, cultural, sporting, social and emotional. Students at St Augustine’s are supported to achieve and experience success. We believe that all children should grow as learners and individuals each year. This is supported/enriched via a number of school initiatives:

- Implementation of the Australian Curriculum
- Primary Learning Leader Specialist Teacher
- Quality classroom teachers
- Learning Enhancement Teacher
- Support Teacher: Inclusive Education
- Embedded whole school approach to literacy
- St Augustine’s Academic Excellence Awards each term
- Learning Growth Recognition

VISION FOR LEARNING
RELIGIOUS EDUCATION

St Augustine’s Parish Primary School is a part of the Coolangatta/Tugun Catholic Parish. We are fortunate to have the on-going support of our Parish Priest (Fr John Scarrott). St Augustine’s School supports the Parish with its Sacramental Program (Baptism, Confirmation, First Eucharist, and Reconciliation).

The school follows the Religious Curriculum guidelines (implementation from 2013) endorsed by Archbishop Mark Coleridge. Staff are in-serviced each year to support the teaching of Religion in the classroom. St Augustine’s also incorporates the Religious Life of the School Document. Within this we regularly review the following elements of our school:

- Religious Identity & Culture
- Prayer & Worship
- Evangelisation & Faith Formation
- Social Action & Justice

OUR PARISH

Parish Priest: Fr John Scarrott  
Address: 42 O’Connor Street, Tugun  
Postal: PO Box 117, Coolangatta 4225  
Phone: 07) 5598 2165  
Email: augmon@bne.catholic.net.au
**STAFFING**

**Leadership Team**
Principal: Mr Warren Fields  
Assistant Principal: Mrs Lynne Rohanna  
Assistant Principal (APRE): Mrs Diane Anderson  
Primary Learning Leader: Mrs Melissa Sewell

**Office Staff**
Secretary: Mrs Clare Zuber  
Accounts Payable Secretary: Mrs Therese Sharkey  
Accounts Receivable Secretary: Mr Maurice Sheahan

**Classroom Teaching Staff**
Prep: Mrs Michelle Campbell  
Prep: Miss Julia Miller  
Prep: Mrs Margaret Walgers / Mrs Natalie Barrett  
Year 1: Mr Paul Barrett  
Year 1: Mrs Laura Graham  
Year 1: Mrs Lisa Strazzaboschi-Hughes  
Year 2: Mrs Clare Deeth / Mrs Anne Louise Allen  
Year 2: Mrs Allison King  
Year 3: Miss Judy McDonald  
Year 3: Mrs Joan O’Connor  
Year 3: Mrs Billie Willis  
Year 4: Mr Laurie Hallinan  
Year 4: Mrs Jo Ormerod / Mrs Kathy Todarello  
Year 5: Ms Leanne Cutting  
Year 5: Mr Shaun Dolan  
Year 5: Mr Mick O’Shea  
Year 6: Mr Alan Dick  
Year 6: Miss Morgan Monahan

**Specialist Teachers**
Guidance Counsellor: Mr Tony O’Shea / Miss Kristy Spencer  
Learning Enhancement: Mr Damian Kelly  
Support Teacher: Mrs Debbie Hyland  
Teacher Librarian: Mrs Lonnie Rutland  
Art: Mrs Tania Wood  
PE: Mrs Sue Hamill  
Music: Mrs Deirdre Pullen  
Chess: Mrs Karen Dick  
Woodwork: Mr Con Pizzol

**School Officers**
Mrs Chris Beitley  
Mrs Melissa Biggins  
Mrs Melissa Boyle  
Mrs Maree Burgess  
Mrs Karen Dick  
Mrs Laurelle Goody  
Mrs Sharon Hall  
Mrs Nicole Lee  
Mr Martin Sanders  
Mrs Lucy Tokely  
Mrs Vicki Waters  
Tuckshop Convenor: Mrs Robyn Curran  
Uniform Shop Convenor: Mrs Tracy Grieve  
Grounds/Maintenance: Mr Robert White

**SPECIALIST TEACHERS**
In addition to classroom teachers, St Augustine’s is also provided with support staff to enhance student learning outcomes. While staffing allocation has a certain amount of flexibility according to local school needs, we have been able to support our curriculum with roles such as: Teacher Librarian, Learning Enhancement Teacher, English as a Second Language Teacher, Music Teacher, Physical Education Teacher, Technology Support, and school officers (teacher assistants) to assist with curriculum implementation.

Through Brisbane Catholic Education we also have access to a range of specialist personnel including a Guidance Officer, Consultant: Inclusive Education, Religious Education and Curriculum Consultants.
STUDENT WELL-BEING

Student well-being is the core of our work at St Augustine’s. We strive to ensure all students have the opportunity to develop to their full potential in academic, social, emotional, cultural and sporting areas. A variety of processes, people and initiatives at St A’s exist to support the well-being of our students. In essence the policy highlights:

- Friendly Schools and Family Program
- Positive Behaviour for Learning
- RAPT Qualities
- Student Behaviour Support Guidelines
- Guidance Counsellor
- Student Support: Inclusive Education
- Student Protection Processes and Contacts
- Outside supporting agencies

For further details of the afore-mentioned programs, please check our school website, or discuss with your class teacher.
ADMINISTRATIVE MATTERS

Late Arrival/ Early Departure
For legal reasons any child who arrives after 8.40am or departs prior to 3pm is required to have their parent sign their child in/out via the front office.

The procedure for late arrival
1. Parent accompanies the child to the front office
2. Parent signs the child in (via electronic ALLE system) indicating a reason for late arrival.
3. Child moves to class with parent and hands teacher the late arrival form.

The procedure for early departure is
1. Parent or caregiver goes to the office.
2. At the office the parent or caregiver signs Permission to Leave Register.
3. Parent will take an early departure slip from the office to give to the class teacher
4. Parent or caregiver accompanies the child off the premises.

Once at school, children will not be permitted to return home for homework, sport clothes or lunches. We discourage children from using the school phone to request parents to bring items to school. It’s all part of the process of developing responsibility.

ABSENCE FROM SCHOOL
If a child is going to be absent from school, parents are requested to inform the class teacher beforehand. When absence is unforeseen please phone the office on: 5598 8730.

MEDICINES
Children requiring prescribed medicines administered at school must complete a ‘Medication Request form’ available from the office.

ALLERGIES
Some St Augustine’s students have severe medical reactions to certain foods. Please check the newsletter early in the year for confirmation of the food products that are restricted at St A’s.

LOST PROPERTY
We strongly urge parents to clearly mark every item of your child’s so that lost property can be reclaimed or returned promptly.

INFORMATION REGARDING LUNCHES FOR SCHOOL
We like to encourage healthy eating. You could send cheese, fruit, a sandwich or yoghurt. We encourage the children to drink lots of water during the day. Other than the Prep year, food stays in your child’s bag. All food that is perishable needs to have a cooler block with it to avoid spoilage, especially in the hotter months. Your child is at school for a whole day and their bodies need to be nourished by a healthy lunch. Sandwiches, salads, rice, fruits and yoghurt etc will help to provide your child with plenty of energy.

SWIMMING/SURFING
Students from Prep to Year Four attend swimming lessons in the fourth term each day over a two week period. Students in Years 5 and 6 attend surfing lessons for one week of the school year – Dates to be advised.
PERFORMANCES
During the year your child will have the opportunity to experience performances featuring drama, music, dance and illustrators/authors, as well as other educational programs. These performances will usually be incursions, held at our school and are included in the school fees.

ILLNESS AT SCHOOL
Every effort is made to contact parents if children become ill or suffer from accidents at school. Parents are urged to keep emergency contact details up to date with our office staff. All visits to the First Aid Room are recorded in our First Aid Register.

PARKING
Parents may park their cars in the upper car park adjacent to Mackillop Hall. Our ‘drop and go’ operates each morning and afternoon. Parents utilising this service are not to exit their vehicles. It is requested for students to enter their car on the side closest to the Hall, near the Chapel entry. For the safety of the students, at no time are parents permitted to park in the Staff Car Park area.

PARENT/TEACHER COMMUNICATION
Parents are asked not to engage a teacher in an interview while the teacher has a duty of care for the whole class. For general contact with your child’s teacher it is preferable that an appointment be made either with the teacher or through the school secretary. Appointments to see one of the teachers should be made out of school hours.

PARENT INVOLVEMENT
Parental involvement in the school is essential. You as a parent have an important role to play. We encourage parents to take part in our Tuckshop, Classroom support and Special School and Sporting Events. If you have special skills that you would like to share with the children please let us know. A volunteer student protection induction course is required to be completed prior to volunteering.

BANKING
Banking for the students is available through the Commonwealth Bank every week to encourage the children to save. If you wish your child to bank at school please return the Application form included in your Orientation Day folder or ask at the office. Banking day is every Monday.

MONEY
When sending money to school please ensure you place the correct amount in a sealed envelope labelled with your child’s name, year level, amount for purpose of money. A receipt will be provided.

BEFORE AND AFTER SCHOOL CARE
This service is available on-site through the St Augustine’s Outside School Hours Care. The OSHC service operates for before school and after school, as well as vacation care. Please contact St Augustine’s OSHC Co-ordinator (Mrs Vikki Sturt) on: (07) 5507 8108 or 0457936022

TOYS
We do not allow the children to bring their toys (football, games, trading cards) to school as they can easily be lost or broken and the staff cannot assume responsibility for any loss or damage.
TRANSITION TO SCHOOL

BEFORE SCHOOL BEGINS

- Help your child to recognise his/her own name among others
- Teach your child his/her full name
- Make sure that he/she is independent in dressing e.g. buttons and shoelaces
- Children should be able to take themselves to the toilet unassisted – please notify the teacher of any concerns
- Teach your child how to eat from a lunch box
- Encourage your child to wear a hat outside at all times
- Be sure to have your child wear their new shoes a number of times before school commences, to ensure they are comfortable.

WHEN SCHOOL BEGINS

- Reassure your child that you will be collecting him/her from the school in the afternoon
- Say “Goodbye” cheerfully and promptly leave even if there are tears
- Encourage your child to be responsible for packing his/her own bag and collecting it at the end of the day
- Encourage your child to take responsibility for belongings, especially clothing items and hats
YOUR ROLE AS A PARENT AT ST A’s

Parents always play an important and valued role in the education of their children. We encourage all parents to join in the meeting of our Parents and Friends Association and the many other areas of involvement open to you.

You can be part of our school family by

- Reading our school’s weekly Newsletter and various notes that come home from time to time
- Supporting and encouraging your child to develop a positive feeling towards his/her work
- Discussing any problems or worries you may have, firstly with your child’s teacher
- Ensure your child wears the correct uniform
- Attending P & F Meetings
- Helping out in our tuckshop and participating in working bees
- By becoming a volunteer helper (reading support, sporting functions)
UNIFORM POLICY

Enrolment at St Augustine's indicates that each child will abide with our school dress code. This code ensures that each child will wear full and correct uniform to school each day. Parents are asked to strongly support this rule, making sure that shoes are of the correct type and kept clean, and that the uniform is clean and tidy. Please replace or repair hats when the cording around the edges comes off.

All children are expected to wear their full regular uniform three days per week and their sports uniform on two days. Prep children will wear their special Prep shirt and shorts/skort five days.

**Girls Uniform (Years 1-6)**
- Girl’s uniform dress
- Black leather school shoes, black laces and a flat heel
- White St A’s socks
- Navy blue tights may be worn under the dress uniform during Winter
- Blue school hat (reversible)
- St Augustine’s tracksuit top, jumper

**Sport/PE**
- St A’s sport ‘T’ shirt, St A’s sport shorts or skort
- White runners with white laces, white St A’s socks
- Blue school hat (reversible)
- St Augustine’s tracksuit top, jumper
- Skate shoes are not to be worn with either uniform.

**Boys Uniform (Years 1-6)**
- Navy blue shorts, short sleeved white St A’s shirt (tucked in)
- Black leather lace up shoes, black laces with a flat heel
- White short St A’s socks
- Blue school hat (reversible)
- St Augustine’s tracksuit top, jumper
- Full St Augustine’s track suit may be worn during Winter

**Sport/PE**
- St A’s sport ‘T’ shirt and St A’s sport shorts
- White runners with white laces, white St A’s socks
- Blue school hat (reversible)
- St Augustine’s tracksuit top, jumper

**Prep Uniform (Boys and Girls)**
- St A’s Prep Polo shirt
- Blue shorts (or Skort optional for girls)
- White joggers (preferably with Velcro straps) St A’s socks
- Blue school hat
- St Augustine’s jumper or tracksuit top

Hair needs to be neat and tidy. No extreme cuts are permitted eg. mohawks, tails, undercut, wedge, total head shaves, tracks etc. Such cuts impose social pressure and financial burdens on families. Hair below the collar needs to be tied back at all times. Fringes are to be no longer than eye brow level or pinned back to avoid vision interference. Colours, bleaches gel or additives are not part of the uniform. Blue, white or yellow ribbons/scrunchies/ties only.
## UNIFORM PRICE LIST

St Augustine’s school uniform payments are made via our online app QKR or by EFTPOS

<table>
<thead>
<tr>
<th>Item</th>
<th>$</th>
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<tbody>
<tr>
<td>Girls Dress</td>
<td>$58.00 – $60 (depending on size)</td>
</tr>
<tr>
<td>Boys dress shirt</td>
<td>$32.00</td>
</tr>
<tr>
<td>Boys dress shorts</td>
<td>$25.00</td>
</tr>
<tr>
<td>Zip Jacket</td>
<td>$50.00</td>
</tr>
<tr>
<td>School track top</td>
<td>$55.00</td>
</tr>
<tr>
<td>School track pant</td>
<td>$25.00</td>
</tr>
<tr>
<td>Prep Polo</td>
<td>$23.00</td>
</tr>
<tr>
<td>Sports tops</td>
<td>$30.00</td>
</tr>
<tr>
<td>Sports shorts</td>
<td>$30.00</td>
</tr>
<tr>
<td>Girls skorts</td>
<td>$30.00</td>
</tr>
<tr>
<td>Oz Tag shorts</td>
<td>$35.00</td>
</tr>
<tr>
<td>Rugby shorts</td>
<td>$21.00</td>
</tr>
<tr>
<td>Open Rugby shorts</td>
<td>$35.00</td>
</tr>
<tr>
<td>Open Rugby socks</td>
<td>$15.00</td>
</tr>
<tr>
<td>Football socks</td>
<td>$15.00</td>
</tr>
<tr>
<td>Hat (reversible)</td>
<td>$16.00</td>
</tr>
<tr>
<td>Legionnaire hat</td>
<td>$7.00</td>
</tr>
<tr>
<td>School bags</td>
<td>$45.00</td>
</tr>
<tr>
<td>Socks</td>
<td>$8.00</td>
</tr>
<tr>
<td>Library bag</td>
<td>$8.50</td>
</tr>
<tr>
<td>Hair Scrunchies</td>
<td>$8.50</td>
</tr>
<tr>
<td>Fabric Headband (wide and narrow)</td>
<td>$7.50/$8.00</td>
</tr>
<tr>
<td>Swim shirts</td>
<td>$30.00</td>
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SCHOOL FEE STRUCTURE

Enrolment at St Augustine’s requires not only a faith commitment but also a financial one. School Fees are set by the Principal following consultation with key members of staff and the Parish Finance Committee.

FEES SCHEDULE 2017

<table>
<thead>
<tr>
<th></th>
<th>Tuition Fee per term</th>
<th>Building Fund Levy per term</th>
<th>P&amp;F Levy Total</th>
<th>Total Charges per term</th>
<th>Annual Charges</th>
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<tr>
<td>1 child</td>
<td>$552.00</td>
<td>$140.00</td>
<td>$80.00</td>
<td>$712.00</td>
<td>$2848.00</td>
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<tr>
<td>2 children</td>
<td>$892.00</td>
<td>$140.00</td>
<td>$80.00</td>
<td>$1052.00</td>
<td>$4208.00</td>
</tr>
<tr>
<td>3 children</td>
<td>$1109.00</td>
<td>$140.00</td>
<td>$80.00</td>
<td>$1269.00</td>
<td>$5076.00</td>
</tr>
</tbody>
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Points to note about payment of school fees

Note: Tuition fee covers school excursions, winter sport costs incl. transport, swimming lessons, personal accident insurance, art/craft expenses, class text and activity books, general consumables.

Does not include: School camps, representative sporting and academic registrations, summer optional sporting activities, chess and other private extracurricular activities.

A School Fee Account will be mailed to each family in the first two weeks of each term. Fees may, however, be paid annually, by term, monthly, fortnightly or weekly. Fees are due within 7 days of the date of the issued statement.

If you arrange by mid-February to pay all fees throughout the school year by periodic payment (ie. Direct Debit), and they are paid in full, there will be a 2% rebate payable at the end of the year. The same rebate will apply to those who settle the full year account before the end of February. Direct Debiting is St Augustine’s preferred method of fee collection. Details of this free service are available from the school.

Fee Support

Please contact the school by the first week of school to discuss your fee situation if you feel you need to pay by instalments, or if you believe you will have difficulty in paying the full school fee. Any family anticipating financial difficulties will be expected to avail themselves of this free service. Contact Mr Maurice Sheahan at the school office or the Principal if you would like to be considered for fee support.

Please note that, as arrangements for the term are based upon the presumption that an individual child remain at the school for the duration of that term, fees are not refunded.

In the case of non-payment by the due date and where an extension or variation has not been approved, the account is considered to be in arrears. The alternative collection process, which may result in referral to the commercial collection agency, is instigated at this point.

If an account remains in arrears and satisfactory formal arrangements to bring it up to date have not been made, or are not being kept, the school reserves the right to terminate enrolment.

If you communicate with us regarding any school fee issue we feel confident any problem can be resolved.